

# GFC CMLS – Multi-Family – Input Sheet

Property Address: \_\_\_\_\_

Agent Name: \_\_\_\_\_ Date Listed: \_\_\_\_\_ Listing #(LN): \_\_\_\_\_

*Property ID No. (PIN) _____ (NOTE: Obtain the Property ID Number from the Tax data Program)	
*Sub Type (SPT) _____      2F - Two Family      3F - Three Family      4F - Four Family	
*List Type (LT) _____ ER - Exclusive Right to Sell      EA - Exclusive Agency ERP - Exclusive Right to Sell with Reserved Prospect      EAP - Exclusive Agency with Reserved Prospect ERV - Exclusive Right to Sell with Variable Rate Compensation      EAV - Exclusive Agency with Variable Rate Compensation	
Alternate List Type (ALT) _____      LS - Limited Service      EO - Entry Only	
*List Date (LD)    ___ / ___ / ___      *Expire Date (XD)    ___ / ___ / ___      *List Price (LP) \$ _____	
*Buyer's Agent Compensation (BAC) _____	
Compensation Codes (CC) _____ B - Call Listing Broker for Bonus Information C - Call Listing Broker for Commission Information S - Possible "Short Sale" Call Listing Broker for Information	
*List Office (LO) _____      *List Agent ID (LA) _____ List Agent 2 ID (LA2) _____      List Agent 2 Name (LA2N) _____	
*Owner Name (OWN) _____      Owner Phone (OWNP) _____ - _____ - _____ <span style="margin-left: 100px;">Last Name</span> <span style="margin-left: 100px;">First Name</span>	
*REO Property Y/N (REO) _____	
*Directions (DIR) _____	
Description/Layout (DESC) _____	
*Possession/Occup. (POS) _____	
Tenant Name (TEN) _____      Tenant Phone (TENP) _____ - _____      * Prop. Disc. Y/N (DISC) _____	
Address _____      PreDir: _____ <span style="margin-left: 40px;">Number (STN)</span> <span style="margin-left: 150px;">*Street Name (STR)</span> <span style="margin-left: 100px;">Street Type (STT)</span> <span style="margin-left: 50px;">*Zip Code</span> <span style="margin-left: 50px;">(Zip+4)</span> <small style="margin-left: 100px;">Ave, Blvd, Cir, Ct, Dr, Ln, Rd, St, etc.</small>	
*Town Number (TOWN) _____      *Market Area (MAR) _____      Subdivision (SDV) _____	
*Zoning (ZN) _____	
*Showing _____ Instructions (SI1) _____	Lockbox Description (LBD) _____
Remarks 1 _____ (RM1) _____ Remarks 2 _____ (RM2) _____ Remarks 3 _____ (RM3) _____ Remarks 4 _____ (RM4) _____ Remarks 5 _____ (RM5) _____ <small>Remarks Lines #4 and #5 will print on all expanded reports except the "SUMMARY PHOTO REPORT"</small>	Color (CLR) _____ *Sign Y/N (SGN) _____ *Internet Y/N (INET) _____ Internet Address Y/N (IADR) _____ YOU CAN INPUT SPECIAL "INTERNET REMARKS" AT THE END OF THE LISTING INPUT PROCESS
*Photo Code (PHO) _____ C. No photo requested/Agent Supplied D. Copy Photo: from Listing # (PI) _____	
*Asterisks indicate mandatory fields. [Note - All field names enclosed () are searchable, i.e. LD=06/01/00+]	
*Seller's Initials: _____ Seller's Initials: _____	



Property Address: \_\_\_\_\_

CHECK ALL THAT APPLY

<p><b>*Basement (BSMT)</b></p> <p>A. <input type="checkbox"/> FULL</p> <p>B. <input type="checkbox"/> PARTIAL PART</p> <p>C. <input type="checkbox"/> CRAWL SPACE CRAWL</p> <p>D. <input type="checkbox"/> FINISHED FIN</p> <p>E. <input type="checkbox"/> PART - FINISHED PT/FIN</p> <p>F. <input type="checkbox"/> UNFINISHED UNFIN</p> <p>G. <input type="checkbox"/> WALK-OUT</p> <p>H. <input type="checkbox"/> INTERIOR ACCESS INT/ACC</p> <p>I. <input type="checkbox"/> GARAGE ACCESS GAR/ACC</p> <p>J. <input type="checkbox"/> BULKHEAD BLKHD</p> <p>K. <input type="checkbox"/> SUMP PUMP S/PUMP</p> <p>L. <input type="checkbox"/> DIRT FLOOR DIRT/FL</p> <p>M. <input type="checkbox"/> STORAGE</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p> <p><b>*Cooling (COOL)</b></p> <p>A. <input type="checkbox"/> HEAT PUMP HT/PMP</p> <p>B. <input type="checkbox"/> CENTRAL AIR C/A</p> <p>C. <input type="checkbox"/> WINDOW UNIT WIND UNT</p> <p>D. <input type="checkbox"/> ZONED</p> <p>E. <input type="checkbox"/> WALL UNIT WALL UNT</p> <p>F. <input type="checkbox"/> ATTIC FAN</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p> <p><b>*Exterior (EXT)</b></p> <p>A. <input type="checkbox"/> ALUMINUM ALUM</p> <p>B. <input type="checkbox"/> ASBESTOS</p> <p>C. <input type="checkbox"/> BLOCK</p> <p>D. <input type="checkbox"/> BRICK</p> <p>E. <input type="checkbox"/> CEDAR</p> <p>F. <input type="checkbox"/> WOOD</p> <p>G. <input type="checkbox"/> SHAKES</p> <p>H. <input type="checkbox"/> STUCCO</p> <p>I. <input type="checkbox"/> VINYL</p> <p>J. <input type="checkbox"/> STONE</p> <p>K. <input type="checkbox"/> CLAPBOARD CLAPBRD</p> <p>L. <input type="checkbox"/> SHINGLES SHNGL</p> <p>M. <input type="checkbox"/> VERTICAL SIDING</p> <p>N. <input type="checkbox"/> LOGS</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p>	<p><b>*Exterior Feat (EXTF)</b></p> <p>A. <input type="checkbox"/> PORCH</p> <p>B. <input type="checkbox"/> PATIO</p> <p>C. <input type="checkbox"/> DECK</p> <p>D. <input type="checkbox"/> BALCONY BALC</p> <p>E. <input type="checkbox"/> STORM WINDS STRM/WND</p> <p>F. <input type="checkbox"/> STORM DOORS STRM/DR</p> <p>G. <input type="checkbox"/> GRILL</p> <p>H. <input type="checkbox"/> INGRND POOL IG/POOL</p> <p>I. <input type="checkbox"/> ABOVEGND POOL AG/POOL</p> <p>J. <input type="checkbox"/> HOT TUB H/TUB</p> <p>K. <input type="checkbox"/> SPRINKLER</p> <p>L. <input type="checkbox"/> SHED</p> <p>M. <input type="checkbox"/> BARN</p> <p>N. <input type="checkbox"/> GAZEBO</p> <p>O. <input type="checkbox"/> CABANA</p> <p>P. <input type="checkbox"/> LIGHTING</p> <p>Q. <input type="checkbox"/> GUEST HOUSE GST/HSE</p> <p>R. <input type="checkbox"/> TENNIS COURT TEN CT</p> <p>S. <input type="checkbox"/> PADDOCK</p> <p>T. <input type="checkbox"/> FRENCH WINDOWS</p> <p>U. <input type="checkbox"/> TERRACE</p> <p>V. <input type="checkbox"/> THERMO WINDOWS</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p> <p><b>*Fence Desc. (FEN)</b></p> <p>A. <input type="checkbox"/> CHAIN LINK</p> <p>B. <input type="checkbox"/> WOOD</p> <p>C. <input type="checkbox"/> RAIL</p> <p>D. <input type="checkbox"/> FULL</p> <p>E. <input type="checkbox"/> PARTIAL</p> <p>F. <input type="checkbox"/> PRIVACY</p> <p>G. <input type="checkbox"/> STONE</p> <p>H. <input type="checkbox"/> INVISIBLE</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p>	<p><b>*Heating(HEAT)</b></p> <p>A. <input type="checkbox"/> HEAT PUMP HT/PMP</p> <p>B. <input type="checkbox"/> HOT AIR</p> <p>C. <input type="checkbox"/> RADIATORS RADATR</p> <p>D. <input type="checkbox"/> WALL UNIT(S) WL/UNT</p> <p>E. <input type="checkbox"/> BASEBOARDS BASEBRD</p> <p>F. <input type="checkbox"/> SPACE HEATER SP/HTR</p> <p>G. <input type="checkbox"/> ZONED</p> <p>H. <input type="checkbox"/> RADIANT</p> <p>I. <input type="checkbox"/> ELECTRIC</p> <p>J. <input type="checkbox"/> GAS</p> <p>K. <input type="checkbox"/> HOT WATER HT/WTR</p> <p>L. <input type="checkbox"/> OIL</p> <p>M. <input type="checkbox"/> PROPANE</p> <p>N. <input type="checkbox"/> WOOD</p> <p>O. <input type="checkbox"/> SOLAR</p> <p>P. <input type="checkbox"/> STEAM</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p> <p><b>*Lot Desc.(LTDS)</b></p> <p>A. <input type="checkbox"/> CORNER</p> <p>B. <input type="checkbox"/> WOODED</p> <p>C. <input type="checkbox"/> EASEMENTS</p> <p>D. <input type="checkbox"/> WATER FRONTAGE</p> <p>E. <input type="checkbox"/> GOLF COURSE FRONTAGE</p> <p>F. <input type="checkbox"/> LEVEL</p> <p>G. <input type="checkbox"/> SLOPING</p> <p>H. <input type="checkbox"/> ADDITIONAL LAND AVAIL.</p> <p>I. <input type="checkbox"/> FLOOD ZONE</p> <p>J. <input type="checkbox"/> VIEWS</p> <p>K. <input type="checkbox"/> ZERO LOT LINE</p> <p>L. <input type="checkbox"/> CUL DE SAC</p> <p>M. <input type="checkbox"/> HORSE PROPERTY</p> <p>N. <input type="checkbox"/> FARM</p> <p>O. <input type="checkbox"/> SOME WETLANDS</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p><b>*Foundation (FND)</b></p> <p>A. <input type="checkbox"/> SLAB</p> <p>B. <input type="checkbox"/> PILING</p> <p>C. <input type="checkbox"/> WOOD</p> <p>D. <input type="checkbox"/> STONE</p> <p>E. <input type="checkbox"/> CONCRETE</p> <p>F. <input type="checkbox"/> BRICK</p> <p>G. <input type="checkbox"/> BLOCK</p> <p>H. <input type="checkbox"/> MASONRY</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p>	<p><b>Miscellaneous (MISC)</b></p> <p>A. <input type="checkbox"/> FIXER UPPER</p> <p>B. <input type="checkbox"/> COMMON LAUNDRY</p> <p>C. <input type="checkbox"/> WASHER/DRYERS, SOME</p> <p>D. <input type="checkbox"/> WASHER/DRYERS, ALL</p> <p>E. <input type="checkbox"/> UNITS VARY</p> <p>F. <input type="checkbox"/> STORAGE AVAILABLE</p> <p><b>*Park/Garage(PRKG)</b></p> <p>A. <input type="checkbox"/> ATTACHED ATT</p> <p>B. <input type="checkbox"/> DETACHED DET</p> <p>C. <input type="checkbox"/> OFF STREET OFF/ST</p> <p>D. <input type="checkbox"/> CARPORT CRPRT</p> <p>E. <input type="checkbox"/> RV/BOAT PAD R/BT PAD</p> <p>F. <input type="checkbox"/> UNDER UND</p> <p>G. <input type="checkbox"/> STREET</p> <p>H. <input type="checkbox"/> RESERVED RSDV</p> <p>I. <input type="checkbox"/> PARKING GARAGE</p> <p>J. <input type="checkbox"/> UNIT GARAGE</p> <p>K. <input type="checkbox"/> SECURITY</p> <p>L. <input type="checkbox"/> LOT</p> <p>M. <input type="checkbox"/> PAVED</p> <p>N. <input type="checkbox"/> UNPAVED</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p>Z. <input type="checkbox"/> NONE</p> <p><b>*Roof (ROOF)</b></p> <p>A. <input type="checkbox"/> ASPHALT SHINGLE ASPHLT</p> <p>B. <input type="checkbox"/> WOOD SHINGLE WOOD</p> <p>C. <input type="checkbox"/> SLATE</p> <p>D. <input type="checkbox"/> TILE</p> <p>E. <input type="checkbox"/> SHAKE</p> <p>F. <input type="checkbox"/> TAR/GRAVEL TAR/GRAV</p> <p>G. <input type="checkbox"/> COMPOSITION COMP</p> <p>H. <input type="checkbox"/> RUBBER</p> <p>I. <input type="checkbox"/> BUILT UP</p> <p>J. <input type="checkbox"/> CONCRETE</p> <p>K. <input type="checkbox"/> METAL</p> <p>L. <input type="checkbox"/> FIBERGLASS SHINGLE</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p>	<p><b>*Separate Utilities(SEPU)</b></p> <p>A. <input type="checkbox"/> HEAT</p> <p>B. <input type="checkbox"/> ELECTRIC METERS</p> <p>C. <input type="checkbox"/> GAS</p> <p>D. <input type="checkbox"/> WATER</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p><b>*Water/Sewer (WTSW)</b></p> <p>A. <input type="checkbox"/> SEWER</p> <p>B. <input type="checkbox"/> SEPTIC</p> <p>C. <input type="checkbox"/> CITY WATER</p> <p>D. <input type="checkbox"/> PRIV. WATER</p> <p>E. <input type="checkbox"/> WELL</p> <p>F. <input type="checkbox"/> CESSPOOL</p> <p>G. <input type="checkbox"/> SEWER FEES</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p> <p><b>Waterfront Desc. (WTFT)</b></p> <p>A. <input type="checkbox"/> OCEAN</p> <p>B. <input type="checkbox"/> SOUND SND</p> <p>C. <input type="checkbox"/> HARBOR HRBR</p> <p>D. <input type="checkbox"/> LAKE</p> <p>E. <input type="checkbox"/> POND</p> <p>F. <input type="checkbox"/> RIVER</p> <p>G. <input type="checkbox"/> FRONTAGE FRNTG</p> <p>H. <input type="checkbox"/> VIEW</p> <p>I. <input type="checkbox"/> WALK TO</p> <p>J. <input type="checkbox"/> ACCESS ACC</p> <p>K. <input type="checkbox"/> DOCK/MOORING DOCK/MRG</p> <p>L. <input type="checkbox"/> BEACH</p> <p>M. <input type="checkbox"/> SEASONAL</p> <p>N. <input type="checkbox"/> BROOK</p> <p>P. <input type="checkbox"/> DIRECT</p> <p>Q. <input type="checkbox"/> BEACH RIGHTS</p> <p>R. <input type="checkbox"/> WATER COMMUNITY</p> <p>Y. <input type="checkbox"/> SEE REMARKS</p>
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VALID LISTING AGREEMENT STATEMENT

I, the undersigned Broker or Authorized Agent, represent to the Greater Fairfield Count Consolidated Multiple Listing Service, Inc., ("GFC CMLS") its members and cooperating agents, that I have a valid and legally enforceable exclusive right to sell listing agreement , exclusive agency listing agreement  or exclusive right to lease agreement  with the owners of the above entitled property. The information contained in the data information sheet is, to the best of my knowledge and belief, true and accurate.

\*Date: \_\_\_\_\_ \*Broker or Authorized Agent Signature \_\_\_\_\_

ELECTRONIC LOCKBOX AUTHORIZATION

As a service to its members, the GFC CMLS maintains an electronic lockbox system to facilitate controlled and monitored access to the interior of listed properties by Participants of the GFC CMLS. The Undersigned Owner(s) do  or do not  authorize the Broker to use the GFC CMLS electronic lockbox system in connection with marketing the Property. Owner(s) acknowledge and agree that they will indemnify and hold harmless the GFC CMLS from all loss, costs and damages that may be suffered by Owner(s) arising from or related to the use of any lockbox on the property, other than the GFC CMLS electronic lockbox system.

AUTHORIZATION TO USE THE MULTIPLE LISTING SERVICE AND DISCLAIMER

The Undersigned Owner(s) authorize and instruct(s) the Broker to submit the information contained herein to the GFC CMLS, Inc., for the purpose of offering the property for sale or lease through its participants during the period specified. This information has been furnished by the Seller and/or other sources and is not guaranteed by the Broker. Owner(s) agree that the information herein is true and correct to his/her/their knowledge. It is understood that there is no contractual relationship between the Owner(s) and the GFC CMLS, Inc. Receipt of a copy of this Property Data Form is acknowledged by owner(s).

Submitted by :  
\*Broker or Authorized Agent \_\_\_\_\_ \*Seller \_\_\_\_\_  
Broker or Authorized Agent \_\_\_\_\_ Seller \_\_\_\_\_

Internet Remarks

Internet\_RM1 (NET1) \_\_\_\_\_  
 Internet\_RM2 (NET2) \_\_\_\_\_  
 Internet\_RM3 (NET3) \_\_\_\_\_  
 Internet\_RM4 (NET4) \_\_\_\_\_

Addendum Remarks

Addendum\_01 (ADD01) \_\_\_\_\_  
 Addendum\_02 (ADD02) \_\_\_\_\_  
 Addendum\_03 (ADD03) \_\_\_\_\_  
 Addendum\_04 (ADD04) \_\_\_\_\_  
 Addendum\_05 (ADD05) \_\_\_\_\_  
 Addendum\_06 (ADD06) \_\_\_\_\_  
 Addendum\_07 (ADD07) \_\_\_\_\_  
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 Addendum\_40 (ADD40) \_\_\_\_\_